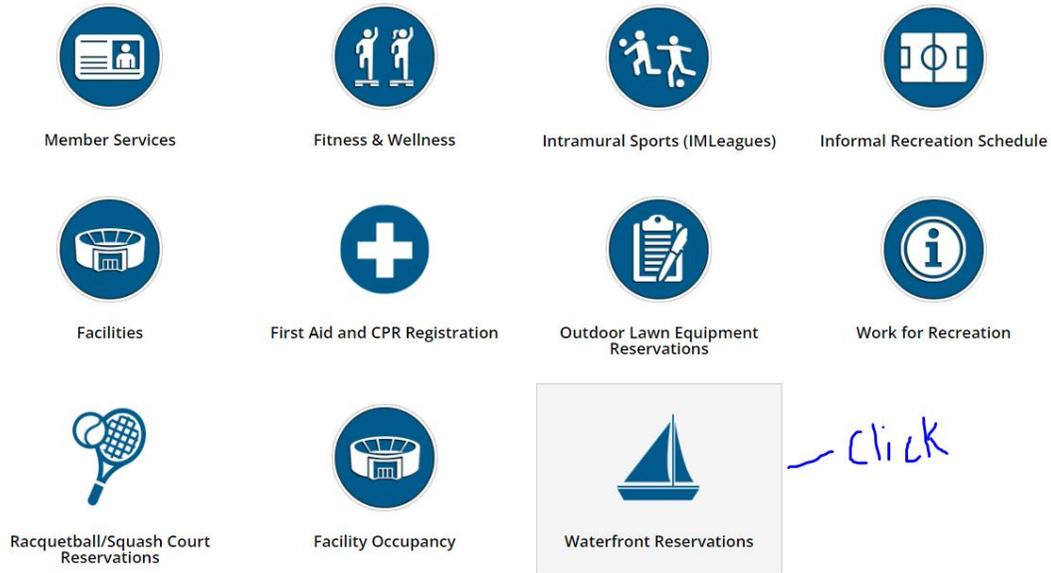


# How to Reserve Waterfront Equipment

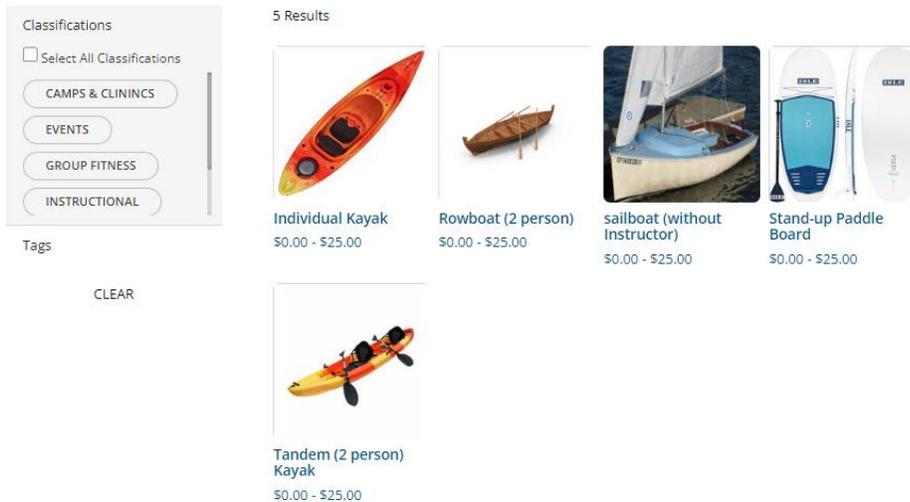
## 1. Navigate to the Waterfront Reservation Page



The Customer will need to navigate to the Waterfront page.

## 2. Choose the Equipment

### 2.1 Overview of the program page



The patron will need to select which piece of equipment they would like to reserve.

## 2.2 Select an Equipment



### Individual Kayak

🔒 \$0.00 - \$25.00 📄 Waivers are required.

Students and Season pass holders can reserve equipment for free! Please arrive 15 minutes prior to your reservation time for water safety training and equipment checkout and preparation.

#### Select Date & Time

FRI JUN 14	SAT JUN 15	SUN JUN 16
---------------	---------------	---------------

11:00 AM - 12:00 PM

10 Spots Left

📍 Fox Point Dock

\$0.00 -  
\$25.00

SIGN IN

12:15 PM - 1:15 PM

12 Spots Left

📍 Fox Point Dock

\$0.00 -

SIGN IN

Choose the day then click the **select** button to select the reservation time you would like to book. Then click **register** at the bottom. If the user is not currently logged in, this button will instead say **Sign In**.

#### Select Date & Time

FRI JUN 14	SAT JUN 15	SUN JUN 16
---------------	---------------	---------------

11:00 AM - 12:00 PM

10 Spots Left

📍 Fox Point Dock

\$0.00 -  
\$25.00

✓ SELECTED

DETAILS

12:15 PM - 1:15 PM

12 Spots Left

📍 Fox Point Dock

\$0.00 -  
\$25.00

SELECT

DETAILS

1:30 PM - 2:30 PM

Your spot isn't confirmed until you complete the registration process. [View your Selections.](#)

CLEAR  
SELECTION

REGISTER

## 2.3 Payment Options

Click pay in full then click next.

## Register For Individual Kayak

You have 19 minutes left to register and checkout

### How would you like to pay?



Andrew Castagna

11:00 AM - 12:00 PM

Jun 14

9 Spots Left

Pay in full

Lowest cost \$25.00

Pay less up front

1 -- -- 2 -- -- 3  
Payment Waivers Additional  
Options Info

### Payment Summary

Subtotal: **\$25.00**

EXIT

NEXT

## 2.4 Waiver

Click the arrow to expand the waiver. Read the waiver and click the grey boxes to initial and sign at the bottom. Click accept then next.

## Register For Individual Kayak

You have 14 minutes left to register and checkout

### Please review and accept



Andrew Castagna

Individual Kayak

Not Accepted



✓ -- 2 -- -- 3  
Payment Waivers Additional  
Options Info

### Payment Summary

Subtotal: **\$25.00**

EXIT

NEXT

IMPORTANT! READ BOTH SIDES CAREFULLY! THIS DOCUMENT AFFECTS YOUR LEGAL RIGHTS.

#### ADULT & MINOR PERMISSION FORM & RELEASE OF LIABILITY FOR GENERAL ACTIVITIES

Any person (hereinafter referred to as the "Participant" or "You") renting, using equipment, or participating in the activities offered by the University of Massachusetts Boston ("University") must sign this document. These activities ("Activity" or "Activities") include, but are not limited to, renting and/or using University equipment, and/or participating in activities such as boating, kayaking, paddle-boarding, rowing, and sailing.

Parents or Guardians of Minor Participants - You must also sign this document if you are the parent or legal guardian of a Participant under 18 years of age ("Minor Participant"), in which case you are signing this

0/7 Signed

DECLINE

ACCEPT

## 2.5 Custom Prompts

## Register For Individual Kayak

You have 10 minutes left to register and checkout

### Complete your registrations



Andrew Castagna

#### Your Emergency Contacts\* ⓘ

No Contacts

+ ADD NEW CONTACT

#### Check-in and Water Safety

Please arrive 15 minutes prior to your reservation to check-in and go over rules regulations, training, and water safety instructions.

Payment Options    Waivers    Additional Info

#### Payment Summary

Subtotal: **\$25.00**

EXIT

PROCEED TO CHECKOUT

Those required to be completed are tagged as such. When finished with the prompts, use the **Proceed to checkout** button to continue.

## 3. Review Shopping Cart

Andrew Castagna

O-21366

Item	Customer Name	Quantity	Unit Price	Total	
Individual Kayak <small>Programs Instance: Friday, June 14, 2024 11:00A to 12:00P</small>	Andrew Castagna	1	\$25.00	\$25.00	<a href="#">REMOVE</a>

Enter promo code...

APPLY

Subtotal: \$25.00

Tax: \$0.00

Total: \$25.00

CONTINUE SHOPPING

CHECKOUT

#### Refund Policy

After adding it to the Cart, use the **Check Out** button to complete the sale.

If you would like to cancel your registration you will need to go into your profile in the top right → program registrations → click the 3 dots on the far right → cancel registration.

**NOTE:** if you paid for a reservation and would like to cancel you will need to email [umbrec@umb.edu](mailto:umbrec@umb.edu). We may credit your account for a future reservation.